

		<u>Recruitment Rules</u>
1.	Name of post	Hindi Officer
2.	Number of post	One
3.	Classification	Group -A
4.	Pay Band and Grade Pay/ Pay Scale	Pay Matrix Level - 10 Rs. 56100-177500/-
5.	Whether Selection post or non-selection post	Selection
6.	Age limit for direct recruits	Upto 35 years (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government.) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Education and other qualifications required for direct recruits	Essential Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level

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		(ii) Three years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/State Governments/Autonomous Body/Statutory Organizations/PSUs/Universities or recognized research or educational institutions. OR Three years' experience of teaching in Hindi and English or research in Hindi or English under Central/State Governments/ Autonomous Body/Statutory Organizations/PSUs/Universities or recognized research or educational institutions. Note 1: Qualifications are relaxable at the discretion of the Competent authority (Search-cum-Selection Committee/ Departmental Promotion Committee), for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent authority (Search-cum-Selection Committee/ Departmental Promotion Committee), for reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of , it is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them. Desirable: Studied one of the languages other than Hindi included in the 8th schedule of the Constitution at 10th level from a recognized Board
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Yes, but not the age.
9.	Period of probation, if any,	Two years for Direct Recruitment and one year for Promotion.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	Promotion failing which by deputation (ISTC), failing both by direct recruitment.
11.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Promotion:- Hindi Translator in Pay Matrix Level - 6 with 8 years regular service rendered in the grade and have successfully completed the prescribed training will be eligible for promotion. Deputation (ISTC): Officers under the Central or State Governments or Union Territories Administrations or Public Sector Undertakings or Universities or recognized research institutions or semi government or autonomous

		bodies or Statutory Organisations holding:- (a) (i) analogous post on regular basis in the parent cadre or department; Or (ii) with two years service in the grade rendered after appointment thereto on regular basis in posts in pay band -2, Rs. 9300-34800 + GP of Rs. 4800/-; or (iii) with three years service in the grade rendered after appointment thereto on regular basis in posts in pay band -2, Rs. 9300-34800 + GP of Rs.4600/-. (b) possessing educational and experience mentioned under the column(7). Note-1: Period of deputation (including short term contract) including period of deputation (including short term contract) another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications. Note-2: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended), shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.
12.	If a Selection / Promotion Committee exists what is its composition	1. Chairperson, CCRT - Chairman 2. Director, CCRT - Member. 3. One representative of Department of Ministry of Culture of the rank of Under Secretary - Member 4. One nominee (to be nominated by the Appointing Authority). - Member 5. Director, Official Language in the Ministry of Human Resource Development - Member 6. One member representing SC/ST communities for reserved posts - Member
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	N/A

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